MINUTES OF THE SEPTEMBER 8, 2025 MEETING OF THE
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 10

A Meeting was duly called of the **FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 10,** which was held on September 8, 2025, at Fairchild Fire Station, located at 8715 Fairchild Rd., Richmond, Texas 77469.

The meeting was called to order at 7:00 P.M. by Commissioner **BRIAN SATSKY,** president.

1. A roll call of commissioners was made under Agenda Item 1, and a quorum was confirmed, with Commissioners **BRIAN SATSKY, RUSSELL STRATMAN, MATT CYRUS,** and **BRITTANY BUZEK** being present (Commissioner Richard Brewer was absent). Also present were Josh Shed, Fire Chief of the Fairchild Fire Department, members of the Department, Howard Katz, attorney for the District, and Brian Desilets, Clarity Consulting, the District bookkeeper. Also present was Jeni Doneghue, a District resident and public advocate.

(a) The Pledge of Allegiance to the United States of America was recited.

(b) Approve Minutes of prior meeting(s).

The Board considered the Minutes of the August 18, 2025 meeting.

After review, Motion was made by Mr. **Stratman,** seconded by Ms. **Buzek** to approve the Minutes of the August 18, 2025 meeting. After discussion, the Motion was approved by a vote of 4 to 0.

2. **Public comment**. Jeni Doneghue, a District resident and public advocate, thanked the District and Fire department for all they do.

3. **Receive reports and comments with representatives of The Village of Fairchilds.** No report.

4. **Receive reports and comments of Austin Point developer.** No report.

5. **Receive a Financial Report from Clarity Consulting, District bookkeeper**.

Brian Desilets, with Clarity Consulting, the District bookkeeper, delivered the financial report.

For the report, he said total cash balances were $209,691.34, with the Amegy bank account at $107,600.04, and the Independent Financial bank account at $102,091.30.

Mr. Desilets said the District's tax collections was about 95.00%.

After review, Motion was made by Ms. **Buzek,** seconded by Mr. **Stratman** to approve the Financial Report. After discussion, the Motion was approved by a vote of 4 to 0.

6. **Review and take action on revisions to District 2025 budget**.

Mr. Desilets said no action was needed under this Item.

7. **Review the election in the District for November 4, 2025 on the proposition of adopting a one percent (1%) sales and use tax in the District, and taken required action.**

Mr. Katz said the November 4, 2025 election was in place and presented updates. He presented various items for Board review and approval.

Mr. Katz presented a Supplemental Order Calling for the District Sales Tax Election. He said the ballot language was finalized in accordance with the legislative amendments to taxation ballots. He also presented the revised and updated Notice of Election. He said the voting locations were finalized by Fort Bend County, and were attached to the final draft Notice.

(i) After review, Motion was made by Mr. **Stratman,** seconded by Mr. **Cyrus** to approve the Supplemental Order Calling for the District Sales Tax Election. After discussion, the Motion was approved by a vote of 4 to 0.

(ii) After review, Motion was made by Mr. **Stratman,** seconded by Mr. **Cyrus** to approve the revised and updated Notice of Election, with the finalized ballot language and voting locations and times. After discussion, the Motion was approved by a vote of 4 to 0.

(iii) The Board also discussed voter outreach. Jeni Doneghue, a District resident and public advocate said she would like to volunteer to assist the Fire Department with voter outreach. After review, Motion was made by Mr. **Stratman,** seconded by Ms. **Buzek** for the volunteer voter outreach. After discussion, the Motion was approved by a vote of 4 to 0.

8. **Review and take action to approve 2026 District budget, capital and operations**.

Mr. Desilets presented the proposed 2026 District budget. He said the recent budget workshop went well. Mr. Katz said as now required under the revised Public meetings Act, a copy of the draft budget was attached to the meeting notice. Mr. Desilets said budgeted tax revenue is $528,511.00, plus penalties and interest of $5,000.00, plus interest income of $2,500.00. Mr. Desilets said budgeted operating expenses were $536,011.00. He also said that he expected about $166,000.00 revenue to carry forward from 2025.

During discussion, Mr. **Satsky** said there might be additional expenses in 2025 or 2026 of $1000-$2000 for a District cell phone program. He said the District was also looking into purchasing IPads for the District Commissioners. He noted that SAFE-D membership should also be a separate line item of about $2,000.00. The Chief said that some VFD expenses have not come in for 2025 and would be rolled into 2026. After review, Motion was made by Mr. **Cyrus,** seconded by Ms. **Buzek** to approve 2026 operating and capital budget presented at the meeting. After discussion, the Motion was approved by a vote of 4 to 0.

9. **CONDUCT PUBLIC HEARING ON DISTRICT 2025 TAX RATE INCREASE**.

Mr. Katz referred to the District 2025 Tax Calculation Worksheet prepared by the County Tax Office. He said the 2025 pertinent tax rates are:

(a) No New Revenue (NNR) Tax Rate. $.093104/$100.

(b) Voter Approval (VAR) Tax Rate. $.096507/$100.

(c) Mr. Katz said the Board proposed a tax rate at the August meeting of $.096400/$100. He said the Notice of public hearing was published in the Fort Bend Herald newspaper as required under the Texas Tax Code.

Mr. **Satsky** called the public hearing to order at 7:49 P.M. There was comment that even though the tax rate exceeded the NNR, the proposed tax rate of $.096400/$100 was a reduction from the prior year tax rate of $.1000/$100.

Mr. **Satsky** closed the public hearing at 8:00 P.M. and resumed the public meeting.

10. **Review and take action on adoption on the District 2025 ad valorem tax rate**.

The Board reviewed setting the District 2025 tax rate and adoption of an Order. Mr. Katz said a roll call vote was called for.

After review, Motion was made by Mr. **Cyrus,** seconded by Ms. **Buzek** to set the 2025 tax rate at $.096400/$100, and approve adoption of an Order. Mr. Katz conducted the roll call:

	Yes	No	Abstain	Absent
Mr. Satsky:	X			
Mr. Stratman:	X			
Mr. Brewer:				X
Ms. Buzek:	X			
Mr. Cyrus:	X			

The Motion was approved by a vote of 4 to 0 (1 absent).

11. **Approve payment of District monthly operating expenses and pay bills**.

Mr. Desilets said there were District administrative bills to pay/ratify:

Clarity Consulting:	$ 2,502.50 (Bookkeeping)
Fort Bend CAD	$ 1,609.00 (2025 appraisal fees)
Howard Katz:	$ 4,310.00 (Legal)
Infinity Services:	$ 266.34 (website)
Amegy Bank:	$ 80.38 (Bank charges)

After review, Motion was made by Mr. **Stratman,** seconded by Mr. **Cyrus** to approve payment of the District monthly operating expenses. After discussion, the Motion was approved by a vote of 4 to 0.

12. **Receive and review a report from Fairchild Fire Department regarding emergency services matters, including a run and response activity report for the prior month**.

The Chief delivered an operations report for the prior month. He delivered a run report, noting that YTD runs were 180. The Chief said that 31/31 days were covered in August, with 3 Fire and 18 EMS, and 2 MVA, and 1 Mutual Aid given. The Chief said turn-out times were Fire: 1 m 59 sec; and EMS: 1 m 41 sec. The Chief reported the Department conducted training and public outreach during the prior month, including swift water training and structural collapse. The Chief said a Safer grant application was filed.

The Chief said the Department was pursuing a TCFP voluntary compliance application. He said there was debate of the good and negative aspects to TCFP compliance. The Chief said over-all it was a positive move for the Department's goal of being a career fire department.

The Chief said that there was a roll-over of 2025 expenses of about $70,000.00. He said for 2026, the expected Department request would be $391,055.00.

13. **Review and take action on payment of Fairchild Fire Department expenses pursuant to the Service Agreement**.

The Chief presented a request of funding for the month of $14,253.39. After review, Motion was made by Ms. **Buzek**, seconded by Mr. **Stratman** to approve the Department payment request of $14,253.39. After discussion, the Motion was approved by a vote of 4 to 0.

14. **Schedule future regular and special District Board meetings and workshops**.

Due to Columbus Day, Tuesday, October 14, 2025 at 7PM is the next scheduled Board meeting.

15. Executive Session. None

16. There being no further business brought before the Board, upon Motion made the meeting adjourned at 8:35 P.M.

Howard Katz, recorder