

**MINUTES OF THE OCTOBER 14, 2025 MEETING OF THE
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 10**

A Meeting was duly called of the **FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 10**, which was held on October 14, 2025, at Fairchild Fire Station, located at 8715 Fairchild Rd., Richmond, Texas 77469.

The meeting was called to order at 7:00 P.M. by Commissioner **BRIAN SATSKY**, president.

1. A roll call of commissioners was made under Agenda Item 1, and a quorum was confirmed, with Commissioners **BRIAN SATSKY, RUSSELL STRATMAN, and RICHARD BREWER** being present (Commissioners Matt Cyrus and Brittany Buzek absent). Also present were Josh Shed, Fire Chief of the Fairchild Fire Department, members of the Department, Howard Katz, attorney for the District, and Brian Desilets, Clarity Consulting, the District bookkeeper. Also present was Jeni Doneghue, a District resident and public advocate.

(a) The Pledge of Allegiance to the United States of America was recited.

(b) Approve Minutes of prior meeting(s).

The Board considered the Minutes of the September 8, 2025 meeting.

After review, Motion was made by Mr. **Stratman**, seconded by Mr. **Brewer** to approve the Minutes of the September 8, 2025 meeting. After discussion, the Motion was approved by a vote of 3 to 0.

Without objection, the Board held Agenda Items 2-4, and 7 for later in the meeting.

5. Receive a Financial Report from Clarity Consulting, District bookkeeper.

Brian Desilets, with Clarity Consulting, the District bookkeeper, delivered the financial report.

For the report, he said total cash balances were \$178,198.03, with the Amegy bank account at \$76,106.73, and the Independent Financial bank account at \$102,091.30.

Mr. Desilets said the District's tax collections was about 95.42%.

After review, Motion was made by Mr. **Brewer**, seconded by Mr. **Stratman** to approve the Financial Report. After discussion, the Motion was approved by a vote of 3 to 0.

Without objection, the Board addressed Agenda items 8 and 10.

8. **Approve payment of District monthly operating expenses and pay bills.**

Mr. Desilets said there were District administrative bills to pay/ratify:

Clarity Consulting:	\$ 1,100.00 (Bookkeeping)
Fort Bend CAD	\$ 1,609.00 (2025 appraisal fees)
Howard Katz:	\$ 3,300.00 (Legal)
Infinity Services:	\$ 266.34 (website)
Amegy Bank:	\$ 86.88 (Bank charges)
SAFE-D	\$ 275.00 (Membership dues)

After review, Motion was made by Mr. **Stratman**, seconded by Mr. **Brewer** to approve payment of the District monthly operating expenses. After discussion, the Motion was approved by a vote of 3 to 0.

10. **Review and take action on payment of Fairchild Fire Department expenses pursuant to the Service Agreement.**

The Chief presented a request of funding for the month of \$13,563.67. After review, Motion was made by Mr. **Stratman**, seconded by Mr. **Brewer** to approve the Department payment request of \$13,563.67. After discussion, the Motion was approved by a vote of 3 to 0.

6. **Approve engagement of Breedlove & Co., P.C. to perform audit for 2025 FY.**

The Board reviewed the auditor engagement. Mr. Katz said this is the firm that prepared the Financial Compilation for the District 2024 FY. He said 2025 would be a full audit. He said the estimated fee is \$8,000 - \$10,000. After review, Motion was made by Mr. **Brewer**, seconded by Mr. **Stratman** to approve engagement of Breedlove & Co. for the District 2025 audit. After discussion, the Motion was approved by a vote of 3 to 0.

Without objection, the Board returned to Agenda items 2 – 4.

2. **Public comment.** None.

3. **Receive reports and comments with representatives of The Village of Fairchilds.** No report.

4. **Receive reports and comments of Austin Point developer.** No report.

7. **Review the election in the District for November 4, 2025 on the proposition of adopting a One percent (1%) sales and use tax in the District, and take required action.**

7. ***Revisar la elección en el Distrito para el 4 de noviembre de 2025 sobre la proposición de la adopción de un impuesto sobre las ventas y el uso del uno por ciento (1%) en el Distrito, y tomar aprobación requerida.***

Mr. Katz said the November 4, 2025 election was in place and early voting would begin on October 20, 2025 to October 31, 2025, with November 4, 2025 the election day.

Mr. Katz said that the Board needs to set the canvass date to certify the election results. He said the duties are essentially to receive and review and approve the election results as reported by the County Elections Administrator. Mr. Katz suggested that the next regular meeting date of November 10 could be the canvass date.

After review, Motion was made by Mr. **Stratman**, seconded by Mr. **Brewer** to approve setting the canvassing meeting for November 10, 2025 at 6:00 P.M., with the regular meeting starting at 7:00 P.M. Mr. Katz said at a minimum for the canvass two board members must be in attendance. After discussion, the Motion was approved by a vote of 3 to 0.

9. **Receive and review a report from Fairchild Fire Department regarding emergency services matters, including a run and response activity report for the prior month.**

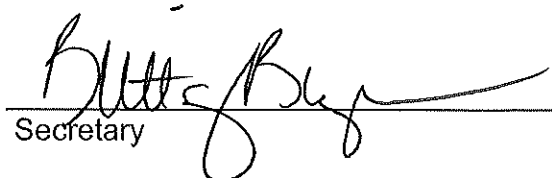
The Chief delivered an operations report for the prior month. He delivered a run report, noting that YTD runs were 215. The Chief said that 30/30 days were covered in September, with 4 Fire and 16 EMS, and 7 MVA, and 2 Mutual Aid given and 1 Mutual Aid received. The Chief said turn-out times were Fire: 0 m 57 sec; and EMS: 2 m 30 sec. The Chief reported the Department conducted training and public outreach during the prior month. He reported on training and grant applications (TX Forestry Service). There was discussion about capital purchases and HGAC membership for the District and Department.

11. **Schedule future regular and special District Board meetings and workshops.**

Mr. **Satsky** said the November canvass and regular meeting date was set.

12. **Executive Session. None**

13. There being no further business brought before the Board, upon Motion made the meeting adjourned at 8:10 P.M.


Secretary